

Mondovi School District: Stakeholder-Driven Strategic Planning Outline

Mtg #	Date	Activity	Preparation Work	Group Responsible
Prep			Process Initiation: 1. Initial Planning Document 2. Stakeholder Driven Strategic Planning Outline 3. Tentative timeframe	Facilitator
Prep			A. Steering Group Invitation B. Data assignment and presentation C. Purchase copies of <i>Stakeholder-Driven Strategic Planning in Education</i> by Robert W. Ewy, ASQ Quality Press. (Electronic copy only)	Board and Supt
1		A. Welcome and Introductions (15 minutes) (housekeeping) B. Overview of Stakeholder Strategic Planning (20 minutes) C. Data Presentations – Demographic Data only (30 minutes) D. SOAR (Strengths, Opportunities, Aspirations, and Results) Discussions (60 minutes) E. Introduce Community Survey (15 minutes)	1. Name tags for all participants. 2. Projector (HDMI preferred) 3. Chart paper and markers or White Board Presentation from the superintendent or staff regarding the district: demographics, performance, and/or significant facts. The goal is to create a common understanding of the school district.	Facilitator and Staff
			A. Tabulate meeting feedback B. Tabulate SOAR results C. Communicate meeting results Optional: Assessment of the internal leadership capacity of the leadership team. <i>The Comprehensive Assessment of Leadership for Learning (CALL)</i>	Supt and Staff

Comment [AB2]: The intent is to create a common understanding of the school district and conditions in a variety of subject areas.

Comment [AB1]: This is the meeting agenda for the evening.

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2	<ul style="list-style-type: none"> A. Review of SOAR Data Collected to date B. Data presentations - Continued C. SOAR discussion D. Community Survey – Finalize E. Review Community Distribution Plan <ul style="list-style-type: none"> i. Process ii. publics F. District Vision (and/or Vision) 		Facilitator and Staff
		<ul style="list-style-type: none"> A. Assemble SOAR data B. Tabulate meeting feedback C. Market/Advertise/Distribute Community Survey D. Distribute Internal Survey and Tabulate C. Tabulate Community Survey. <ul style="list-style-type: none"> i. Tabulate ii. Summarize the results iii. Pareto Analysis and Diagram 	Staff and Facilitator
3	<ul style="list-style-type: none"> A. Review of SOAR data collection B. Review Community Survey results C. Affinity Process for Open-ended Survey Questions D. Mission and Vision 		Facilitator and Staff
		<ul style="list-style-type: none"> A. Tabulate meeting feedback B. Tabulate and organize the Affinity Matrix C. Convert the Matrix to actionable items – draft copy of actions or objectives under major strategies C. Compile draft document of plan 	Staff, Supt, District Leadership Staff and Facilitator
4	<ul style="list-style-type: none"> A. Present the draft strategies and objectives to the Steering Committee B. Gather the groups feedback 		Supt, District Leadership Staff, and Facilitator
		<ul style="list-style-type: none"> A. Tabulate meeting feedback B. Modify draft strategies as necessary and make final corrections to the plan documents C. Compile Final Draft for presentation to 	Staff, Supt, and District Leadership Staff and Facilitator

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			the committee	
5.		<p>A. Present the Final Draft strategies and objectives to the Steering Committee</p> <p>B. Gather the groups feedback</p> <p>C. Committee endorses the plan concept for submission to the Board</p> <p>C. Board monitoring process</p>		Supt, District Leadership Staff, and Facilitator
			<p>A. Finalize the plan</p> <p>C. Compile the Final Document</p> <p>D. Prepare for presentation of Plan to the School Board</p>	Supt and District Leadership Staff
		<p>Board of Education Approval</p> <p>i. Monitoring process</p> <p>Celebration and/or Commendation's of Steering Committee work</p>		Supt and District Leadership , Optional w/ Facilitator
Additional Topics or Areas				
Deployment and District Work				
Dashboards for monitoring				
Balanced Scorecard				